

Mendocino/Lake Adult and Career Education

(ML ACE) Month Meeting

Zoom meeting <https://cccconfer.zoom.us/j/7372469362>

January 23, 2025, from 10-1pm (Short meeting and Community Partners' Appreciation Luncheon)

Mendocino College

1000 Hensley Creek Rd.

Ukiah CA 95482

In person location: MCM 1060 (Board Room McMillan Hall Admin Building)

AGENDA

1. Call to Order Start time: (Action)

2. Roll Call of Voting Members: (Action)

3. Changes/ Modifications to the Agenda (Action)

a. Approval of Agenda

4. Consent (Action)

All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.

A. December 12, 2025, Minutes Roll Call vote: Ayes: Nays: Abstain: Absent:

- a. Anderson Valley
- b. Fort Bragg
- c. Lake County Office of Education
- d. Lakeport
- e. Mendocino College
- f. Mendocino County Office of Education
- g. Ukiah
- h. Willits

5. Overview of next 6 months See link: [12 Month MLACE Schedule 2025-2026](#) (Discussion/Action)

ML ACE will highlight certain deadlines and members review upcoming events for the next 6 months.

Next meetings:

February 27, 2026 (Education to Employment Regional Summit 2026)

March 13, 2026, April 17, 2026, May 15, 2026, and June 8, 2026 (Monday)

6. Public Comments/ Correspondents --via Zoom (Discussion)

MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the MLACE program and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

a. **Public comments received from:**

7. Items for approval and member votes: (Discussion/Action)
 a. Voting members present one-time request and members vote to approve requests.
 1. No submission at this time
 b. MLACE schedule of Meetings for August 2026-2027: [Link here](#)

8. Annual Program Area Review: (Discussion/Action)
 Members will participate in program area reviews by discussion, reflection and evaluation of program areas.
 a. Adults with disabilities program through UVAH (Program sponsor: Ukiah Adult School)
 1. Dorianna Tanaka, J.D. Executive Director, UVAH

9. Director's Update: (Discussion/Action)
 Director will give updates/information on CAEP, MLACE and/or TE topics.
 a. TE Student Data Integrity Report due end of January
 b. Education to Employment Summit in Feb 27, 2026— open for registration and tabling
 c. [One page summary MLACE activities and goals 2025-2028](#) –Review and Discuss next meeting
 d. North Far North CCAE Mini Conference Save the date March 9,10

10. Member Updates
 Monthly verbal report if member has any new information—no more than 5 mins-report out per agency
 (Will use the monthly verbal report as record of Member monthly update)
 a. Adding a Resource Location for UAS and MLACE –Kris Swett
 b. Intent to apply for the CCCO-CAEP ELL Healthcare Grant Round 3—Eric Crawford

11. Future Topics of Discussion (Discussion/Action)
 Open to Members to propose topics or guest speakers for future discussions in the monthly meetings.
 a. Discussion on Discontinuance of programs per CAEP Policy—Mendocino College
 b. Review of allocation of CAEP Funds --LCOE

12. Adjournment Time: First motion/Seconded/Approve: (Action)

A. Reminders: Next Meeting Date and Time: March 13 2026 10-1pm MCM 1060

CAEP Due Dates: MLACE Schedule:

January 2026

- **January 23, 2026, MLACE Meeting (One-time proposal) + Community Partners' Appreciation Luncheon**
- Jan 31: Student Data due in TOPS Pro (Q2)
- Jan 31: Employment and Earnings Follow-up Survey

February 2026

- February 20, 2026—Meeting—Propose to Cancel
- February 27 2025 Hold for Education to Employment Summit 2026 (9:30-3pm—Ukiah)
- Feb 28: Preliminary allocations for 2026-27 and 2027-28 released by this date.

March 2026

- March 9,10—North Far North Mini CCAE Conference in Redding—Free
- March 13, 2026—MLACE Meeting
- **Mar 1:** 25/26 Member expense report is due in NOVA. (Q2)
- **Mar 31:** End of Q3
- **Mar 31:** 25/26 Member Expense Report certified by Consortia in NOVA (Q2)*

April 2026

- April 17, 2026—MLACE Meeting (One-Time Proposal; Approval of CFAD)
- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

May 2026

- May 15 2026—MLACE Meeting
- **May 2:** CFAD for 2026-27 due in NOVA *

June 2026

- June 8, 2026—MLACE Meeting
- **Jun 1:** 25/26 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 25/26 Member Expense Report certified by Consortia in NOVA (Q3) *
- **Jun 30:** End of Q4