



(Action)

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(Discussion/Action)

Mendocino/Lake Adult and Career Education (ML ACE) Month Meeting Zoom meeting <u>https://cccconfer.zoom.us/j/7372469362</u> January 10, 2025 from 10-1pm (Community Partners' Appreciation Luncheon after regular agenda)

# **Mendocino College**

1000 Hensley Creek Rd. Ukiah CA 95482 In person location: LLRC 4210—Upper-Level Library/Learning Resource Center

## AGENDA

1. Call to Order Start time:

- 2. Roll Call of Voting Members:
- 3. Changes/ Modifications to the Agenda

## 4. Consent

All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.

December 13, 2024, Minutes Roll Call vote: Ayes: Nays: Abstain: Absent:

- a. Anderson Valley
- b. Fort Bragg
- c. Lake County Office of Education
- d. Lakeport
- e. Leggett Valley
- f. Mendocino College
- g. Mendocino County Office of Education
- h. Ukiah
- i. Willits

## 5. Overview of next 6 months See link: <u>12 Month MLACE Schedule</u> (Discussion/Action)

ML ACE will highlight certain deadlines and members review upcoming events for the next 6 months. Next meeting: *February 21, March 21, April 11, 2025, May 9, 2025 and June 9 2025* 

## 6. Public Comments/ Correspondents --via Zoom

MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the MLACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

## A. Acknowledgement of guests/community partners:

B. Public comments received from:

# (Discussion)





- 7. Guest Speakers—guest speakers share and present information to the group about their services and scope of services that are relevant to adult learners, and adult and career education.
- 8. Member Updates- Please fill out Google Sheet: 2004-2025 MLACE Monthly Member Update (Discussion)

### 9. Director's Update

(Discussion/Action)

Director will give updates/information on CAEP, MLACE and/or TE topics.

- a. MLACE Fact Sheet Update
- b. Self-Assessment tool for our Three-year Planning
- c. CAEP Events in 2025

## 10. Adjournment Time: First motion/Seconded/Approve: (Action)

- A. <u>Reminders:</u> Next Meeting Date and Time: February 21, 2025 10-1pm
- B. CAEP Due Dates:

#### January 2025

- Jan 31: Student Data due in TOPSPro (Q2)
- Jan 31: Employment and Earnings Follow-up Survey

#### February 2025

• Feb 28: Preliminary allocations for 2025-26 and 2026-27 released by this date.

#### March 2025

- Mar 1: 22/23 and 23/24 and 24/25 Member expense report is due in NOVA. (Q2)\*
- Mar 31: End of Q3
- Mar 31: 22/23 and 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q2) \*

#### April 2025

- Apr 30: Student Data due in TOPSPro (Q3)
- Apr 30: Employment and Earnings Follow-up Survey

#### May 2025

• May 2: CFAD for 2025-26 due in NOVA \*

#### June 2025

- Jun 1: 24/25 Member Expense Report due in NOVA (Q3)
- Jun 20: CAEP Three-Year Plan Due
- Jun 30: 24/25 Member Expense Report certified by Consortia in NOVA (Q3) \*





• Jun 30: End of Q4