



## Mendocino/Lake Adult and Career Education

(ML ACE) Month Meeting

Zoom meeting <a href="https://cccconfer.zoom.us/j/7372469362">https://cccconfer.zoom.us/j/7372469362</a>

August 23, 2024, from 10-1pm (Members: lunch and Strategic planning/discussion 12-1pm)

## **Mendocino College**

1000 Hensley Creek Rd. Ukiah CA 95482

In person location: McMillan Hall 1230 Administration Building

#### **AGENDA**

Call to Order Start time: (Action)
Roll Call of Voting Members: (Action)

3. Changes/ Modifications to the Agenda

(Discussion/Action)

4. Consent (Action)

All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.

June 10, 2024 Minutes Roll Call vote: Ayes: Nays: Abstain: Absent:

- a. Anderson Valley
- b. Fort Bragg
- c. Lake County Office of Education
- d. Lakeport
- e. Leggett Valley
- f. Mendocino College
- g. Mendocino County Office of Education
- h. Ukiah
- i. Willits
- 5. Overview of next 6 months See link: 12 Month MLACE Schedule (Discussion/Action)

ML ACE will highlight certain deadlines and members review upcoming events for the next 6 months. Next meeting August 23, 2024; September 13, 2024; October 11, 2024, November 8, December 13 2024.

### 6. Public Comments/ Correspondents --via Zoom

(Discussion)

MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

- A. Acknowledgement of quests/community partners:
- B. Public comments received from:





#### 7. One-time Proposals Submission and Vote

(Discussion/Action)

Per consortium by-laws on One-time proposal requests, consortium members submit one-time proposals for MLACE activities, etc. and then members vote to approve the requests.

a. Ukiah Adult School —CAEP event and Summit Total amount: \$1578
b. Anderson Valley—CAEP Summit for two staff Total amount: \$5503

8. Guest Speaker—Community Partners

(Discussion)

Community partners present information relevant to MLACE work and activities.

a. Georgina Guardado—Literacy Program Coordinator, Lake County Library

9. Director's Update

(Discussion/Action)

Director will give updates/information on CAEP, MLACE and/or TE topics.

- a. Voting representatives and alternates—need official approval from individual school district School Board
- b. b. Member Updates—Please fill out Google Sheet: 2004-2025 MLACE Monthly Member Update

10. Adjournment Time: First motion/Seconded/Approve: (Action)

A. Reminders:

i. Next Meeting Date and Time: September 13—10-1pm

#### 11. Strategic Team for 3-Year Plan:

(Discussion/Action)

Our facilitator, James Hayes, will be introducing the team and the initial 3-year process. Consortium members will be involved in the strategic activities every month.

- a. Tentative Timeline and activities for the 3-year plan
- b. 3-year plan guidance and template

#### **CAEP Due Dates**

# September 2024

- Sep 1: 22/23 and 23/24 Member Expense Report due in NOVA (Q4)
- Sep 1: 24/25 Certification of Allocation Amendment due in NOVA
- Sep 30: 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q4) \*
- Sep 30: 24/25 Member Program Year Budget and Work Plan due in NOVA
- Sep 30: End of Q1