



**Mendocino/Lake Adult and Career Education
(ML ACE) Meeting**

Zoom meeting <https://cccconfer.zoom.us/j/7372469362>

December 8, 2023 from 10-12:00 pm (Members stay after meeting for members only discussion/networking and lunch 12-1pm)

Mendocino College

1000 Hensley Creek Rd.

Ukiah CA 95482

In person location: LLRC 4210 (Second floor, next to the library)

Minutes

1. Call to Order Start time:10:07

2. Roll Call of Voting Members: **Anderson Valley: Noor Daewood (voting member)** ; Fort Bragg Coastal Adult School: Kristin Larson Balliet (Voting member) absent; **Lakeport Unified: Jonna Weidaw (voting member)**; **Kelseyville Unified : Joe del Prete (voting member)**; **Leggett Valley: Michelle Kelley (proxy voting member) ZOOM**; **Mendocino College: Christy Smith (proxy voting member), Amanda Xu (voting member)**; **Lake County Office of Education: Beth Hampson (voting member) ZOOM**; **Mendocino County Office of Education: Tami Mee (voting member) ZOOM**; **Willits Unified: Mark Beebe ZOOM (voting member)absent**; **Ukiah Unified: Eric Crawford (voting member)**.
(Discussion/Action)

3. Changes/ Modifications to the Agenda

1.Beth Hampson- CNA Instructor Change

2.Eric Crawford- Secondary certificate which is equivalent to our middle school. Not High School Diploma

First Motion: Joe Del Prete Seconded by: Noor Daewood (Discussion/Action)

4. Consent (Action)

All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.

November 17, 2023 Minutes Roll Call vote: Ayes:9 Nays:0 Abstain:0 Absent:1

- i. Anderson Valley-Aye
- ii. Fort Bragg-Absent
- iii. Kelseyville-Aye
- iv. Lakeport-Aye
- v. Lake County Office of Education-Aye
- vi. Leggett Valley-Aye
- vii. Mendocino College-Aye
- viii. Mendocino County Office of Education-Aye
- ix. Ukiah-Aye
- x. Willits-Aye

5. Overview of next 6 months See link: [12 Month MLACE Schedule](#) (Discussion/Action)

ML ACE will highlight certain deadlines and members review upcoming events for the next 6 months.

6. Public Comments/ Correspondents --via Zoom

(Discussion)

MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

A. Acknowledgement of guests/community partners:

- 1. Frank Cuño- Chairman of Advisory Committee for Workforce Development Board/North Bay TIP Program.**
 - We just finished our hybrid classes in Santa Rosa.
 - We served 4 students from Mendocino-Lake areas.
- 2. Victoria Pulido Deputy Director for Career Point in Mendocino-Lake Counties**
- 3. Kristina Long-Adventist Health Solutions**
 - We are offering a new job training through COPE for \$350.
 - No prerequisites are required
 - [Careers | West Coast & Hawaii Hospitals \(adventisthealth.org\)](https://www.adventisthealth.org/careers)
- 4. Joe Atherton- Director of Fiscal Services, Mendocino College**
- 5. John Horton- Teacher at Willits Adult School.**
 - We are making progress with our Bright thinker online curriculum. We have another 3 years of this program; students are happy with this program.
- 6. Wilda Shock-Chair for Economic Development Council for Lakeport.**

B. Public comments received from:

7. Annual Program Review Part 3 –MLACE Operational Costs

(Discussion/Action)

Members review their 22/23 year program(s) highlighting the use of CAEP funds, enrollment growth and activities and short-term goals and vision. Please fill out this form: [Annual Program Review for 22/23 year](#)

1. Eric Crawford- Update on Ukiah Adult School [MLACE 12-8-23.pdf](#)

- We currently have 68 students enrolled this year.
- Ukiah Adult School offers a basic literacy class in English for Beginning English Speakers.
- Plazas Comunitarias will be ready to start in the Spring Semester.
- We are also offering Citizenship classes.
- We offer High School Diploma through Mendocino Jail; Chrissy Golding is the the instructor.
- *Vocational Nursing-* Our program will be transferring to the college in 2026. We are hoping that by February we can start our CNA course in the Ukiah Adult School.
- Currently looking for a Certification course to replace the LVN program in Ukiah Adult School.

3. MLACE Program Areas Update/CAEP Allocation

- **Euline- We are above the 20% carry over rate.**
- **Joe Atherton-** Mendocino College needs to figure out a way to spend that money down, in a one-time fashion, other than ongoing.
 - We have to be strategic about our expenses.
 - **Christy Smith-** I would strongly encourage to create a group to continue discussing how to allocate MLACE's Moneys.
 - The idea is to developing some non-credit health care, short term certificates.
 - The instructional cost would be covered by the college, but we would be using MLACE's monies.

8. Member Update

Members present updates, information, successes and concerns to the Consortium. Also, members should fill out the shared google sheet for monthly updates. Click: [2023 Monthly Member Update](#)

1. Noor Daewood-

- We are planning an open house for January.
- We will have a website up and running pretty soon.
- A variety of classes are available, like the child development class in Spanish and Guitar class.

2. Joe del Prete- Last year we had 37 graduates.

- The High School Diploma program in Kelseyville has been a little slower the first half of this year, but I am trying to

3. Beth Hampson-

- We just accepted all of our students into our spring CNA cohort.
- We have a full program for Spring starting in our February program.
- I am beginning to plan a Pilot CNA program for youth.
- We are starting a new citizenship class in our new adult school.

4. Jonna Weidaw-

- All of our graduates are furthering their education.
- We are looking into the certificate pathways and the Nursing program for our students.
- Redwood Region Logging is offering scholarships for diesel mechanic, heavy equipment operation, and forestry.
- There is plenty of opportunity for the Boots on the ground program; there is \$500 dollars allocated for the first pair of work boots.
- RCS has a NEST (Nurturing Education Skills and Training) program. They have 4 openings. For pregnant or homeless parenting youth between the ages of 15-25. 15 months of free room and board, are provided for themselves and their children. This program includes utilities and food. Educational training is included in order to get them job opportunities.

5. Tami-

- We filled all 3 of our cohorts, and we are starting in January!
- We have 24 medical assistant students, 14 phlebotomy students, and 8 dental assistant students.

6. Amanda-

- We are working on the Fiestas Event in Fort Bragg.
- We're starting to try a few community based courses in Point Arena.
- Sanhedrin High School submitted an application to be a dual enrollment school.

7. Christy-

- The non-credit construction class is going well this semester, they just finished up last week.
- We are getting contracts renewed for Arborist training, and Utility line clearance training. Keep that in mind, these will begin in March. Students who complete this training and pass the test, will get the stipend.
- We're almost done establishing a Drone Operator Training. This will be offered in April.

9. Director's Update

(Discussion/Action)

Director will give updates/information on CAEP, MLACE and/or TE topics.

- **Community Partners' Appreciation Luncheon Planning for January 12th.**
 - I am contacting other consortia lead and their team to see if they could come and present.
- **Professional Development opportunities.**
 - **CCAIE Conference May 9-11**
 - **CASAS Summer Institute June 17-20**
 - **CAEP Summit 2024 late October**

10. Future topics

(Discussion/Action)

Members are encouraged to share future topics of discussion for future meetings as appropriate and relevant.

11. Adjournment

Time: 11:50 First motion: Joe Del Prete/Seconded by: Jonna Weidaw (Action)

A. Reminders:

- i. **Next Meeting Date and Time:** January 12, 2023 10-1pm
 - **Community Partners Appreciation Luncheon 12-1pm**