



Mendocino/Lake Adult and Career Education

(ML ACE) Meeting

Zoom meeting <https://cccconfer.zoom.us/j/7372469362>

January 12, 2024 from 10-11:00 am (Members stay after meeting for Community Partners Presentation and Lunch 11-1pm) Mendocino College

1000 Hensley Creek Rd.

Ukiah CA 95482

In person location: LLRC 4210 (Second floor, next to the library)

Minutes

1) Call to Order Start time: 10:03

2) Roll Call of Voting Members: Anderson Valley: Noor Dawood (voting member) ; Fort Bragg Coastal Adult School: Anali Caraballo (Proxy Voting member); Kelseyville Unified : Joe Del Prete (voting member); Lakeport Unified: Jonna Weidaw (voting member); Leggett Valley: Michelle Kelley (proxy voting member) ZOOM; Mendocino College: Christy Smith (proxy voting member), Amanda Xu (voting member); Lake County Office of Education: Beth Hampson (voting member) ZOOM; Mendocino County Office of Education: Tami Mee (voting member); Willits Unified: John Horton (Proxy voting member); Ukiah Unified: Eric Crawford (voting member). Present: 10 Absent: 0 (Action)

3) Changes/ Modifications to the Agenda Motion Approved; First Motion: Joe Del Prete Seconded by: Jonna Weidaw In Favor: 10 Opposed: 0 Abstain: 0 Absent: 0 Motion to edit minutes Approved by: First Motion: Joe Del Prete Seconded by Eric Crawford (Discussion/Action)

4) Consent (Action)

All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.

December 8, 2023 Minutes Roll Call vote: Ayes: Nays: Abstain: Absent:

- i. Anderson Valley**
- ii. Fort Bragg**
- iii. Kelseyville**
- iv. Lakeport**
- v. Lake County Office of Education**
- vi. Leggett Valley**
- vii. Mendocino College**
- viii. Mendocino County Office of Education**
- ix. Ukiah**
- x. Willits**

5) Overview of next 6 months See link: [12 Month MLACE Schedule](#) (Discussion/Action)

ML ACE will highlight certain deadlines and members review upcoming events for the next 6 months.

6) One time Request Proposals and Approval (Discussion/Action)

Members submit proposals for one-time funding. Consortium discuss, vote and approve requests.

a. Mendocino College

Registration Fiesta Event Coast Center and Lake Center \$8400 Proposal Approved, First Motion: Joe Del Prete Seconded by: Jonna Weidaw In favor: 9 Opposed: 0 Abstain: 1 Absent:0

- Fiestas event at the Coast Center and Lake Center will be to engage and support monolingual Spanish Community.
- Target is to let folks know what programs and resources are available in the community.
- HEP and CAMP programs come out to do outreach and support.
- Last year we had about 50 community members at the coast, and about 100 at the Lake Center.
- We coordinate with our high school Spanish Club to provide games and entertainment for kids, so that the parents can benefit from the resources.
- Local food catering businesses will take delicious food for attendees.

b. Lake County Office of Education

Lake County Health Summit April 2024 \$2700 Proposal Approved; First Motion: Eric Crawford Seconded by: Tami Mee In Favor: 9 Opposed:0 Abstain: 1 Absent:0

- We are putting together a healthcare education and workforce summit.
- April 18th invitation only to try and figure out how to build pipeline in education in healthcare.
- The K-16 Collaborative is covering a large portion of this event.
- These one-time funds are to help feed the people assisting to this event.

c. Ukiah Adult School VN Program Digital Charting and Teaching Supply \$8687 Proposal Approved; First Motion: Joe Del Prete Seconded by: Beth Hampson In favor: 9 Opposed:0 Abstain:1 Absent:0

- Many of our supplies in our skill lab for the Vocational Nursing Program, are dated.
- We are interested in getting a more up-to-date medical cart so we can teach the students how to properly chart out medications.
- The price for the new pharmacy cart is just over \$4000.
- Also, we'd like to get a suction training module so students can learn how to do suction on trachea tubes; the price for this additional expense is \$3873.

d. Mendocino College-SCT Non-credit Certificate Program \$20,000 Proposal Approved; First Motion: Eric Crawford Seconded by: Tami Mee In Favor: 9 Opposed: 0 Abstain:1 Absent: 0

- Enrollment in the SCT courses continues to increase.
- This is great, but that equates to more funding needed for building projects.
- These funds will go towards resources, materials, and tools.
- We have seen a growth in interest and enrollment in Ukiah and Lakeport.
- We're adding a third section of these construction courses in the Mendocino County Jail.

7) Public Comments/ Correspondents --via Zoom (Discussion)

MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

A. Acknowledgement of guests/community partners:

1. Suzanne Hewitt- Director of Nursing, Mendocino College
2. Pamela Heston Bechtol- Director of Employer Partnership, Lake County Office of Education
3. Ingrid Larsen- Dean of Counseling and retention, Mendocino College
4. Debra Polak- Vice President of Academic Affairs, Mendocino College
5. Scott Paulin- Director of Alternative Education, UUSD
6. Belen Escareño- Senior Case Manager, California Human Development
7. Paul Andersen- Regional Director of Business Development- Sweetwater Care
8. Jean Parriott- Administrator of Meadowood Nursing Center
9. Christine Samaniego- Pathway Facilitator for Redwood Coast K-16

B. Public comments received from:

9. Member Update

Members present updates, information, successes and concerns to the Consortium. Also, members should fill out the shared google sheet for monthly updates. Click: [2024 MLACE Monthly Member Update](#)

- **Jonna Weidaw-** We have been doing so much work with the K-16 Collaborative and we are identifying what our pathway needs are for our 3 high schools within LUSD. We are exploring opportunities for students within dual enrollment with Mendocino College.
- **John Horton-** This year we have over 20 students enrolled in Sanhedrin Willits Adult School. We are having some students coming in from Laytonville to get their high school diploma.
- **Tami Mee-** All of our medical classes are full; we have 23 students in the Medical Assistant class. We have not had as many students in a single cohort in the last four years.
 - Our students received 22,000 in scholarship money.
 - We recently received a donation of a gently used dental chair, that is in excellent conditions. This will be used for our Dental Assistant Class.
- **Beth Hampson-** Working with K-16, which is not adult ed, we are adding a CAN program specifically designed for youth, not funded by CAPE. We will pilot this program, this summer.
 - January 22nd will mark the beginning of our new citizenship classes in Clearlake.
- **Christy Smith-** There is still a lot of funding for employment, and education services from Career Point. They were with us at the Fire Academy orientation helping our students with information on what is available to them if they meet eligibility.
- **Eric Crawford-** In collaboration with the college, there is a spreadsheets class in English and Spanish in Ukiah Adult School.
 - We are working on getting all the paperwork and information required to offer a CNA program through the Ukiah Adult School.

10. Director's Update (Discussion/Action)

Director will give updates/information on CAEP, MLACE and/or TE topics.

🔗 [Updated Program Review from MLACE](#) please review

🔗 January 30--[NOVA Enhancements and Carryover Compliance](#) (Zoom Webinar)
10-11:30am

🔗 May 9-11—[CCA State Conference](#) in Anaheim, CA (California Council for Adult Education)

11. Future topics (Discussion/Action)

Members are encouraged to share future topics of discussion for future meetings as appropriate and relevant.

- SB554
- Credit for Prior Learning
- Ability to Benefit

12. Adjournment Time:11:09 Motion Approved; First motion: Joe Del Prete Seconded by: Eric Crawford Approved:10 Opposed:0 Absent: 0 (Action)

A. Reminders:

i. Next Meeting Date and Time: February 9 2024 10-1pm

BREAK

Agenda: Community Partners' Appreciation Luncheon

A. Community Partners Presentation (11-12)

i. Lake County Probation—Meredith Noyer, Chief Deputy Probation Officer

- We have started to have our classes in Woodland College.
- Resilient Reentry Event in Woodland College is to help inform people on parole.
- We received a grant for a Mobile unit where we will be a way to offer outreach to the community.
- On July 1st we will be opening a new location where the EDD building is in Lower Lake.
- There has been an improvement in networking with Lake County Jail.
- We have monthly meetings in Lower Lake where we help people on probation and parole, including transportation.
- We partner with LCOE to offer a summer program for the Juvenile department; it's a combination of recreational and educational activities to keep them engaged.
- We are working on getting a probation school resource officer in Konocti.

ii. Career-Point Mendocino-Lake/Mendocino

a. Lisa Marie Benavides— New One-Stop Manager

b. Chris Taliaferro—Veteran Affairs

c. Charles Burkett—Employment Development Department

- Many veterans get out of the military and are lost when back in society; that is why we are here to help them.
- Bonding is available through EDD. This fidelity bonding is to help those who have been justice involved.

- We help the individuals by assisting them and going through in demand jobs in the community.
- Career Point is a one stop hub where people can get full services to be a participant in the workforce.
- The help offered at Career Point is completely free for job seekers.
- There are two offices in the area; one in Ukiah and another in Lakeport

iii. **Mendocino College—Aura Weis, [PTA Program Admin Assistant PowerPoint](#)**

- We have students come in from Shasta, Sacramento, and Bay Area.
- Our students earn an AA in PTA then they take their exam to achieve their license.
- We support them every step of the way, so they can obtain jobs as soon as they graduate.
- The PTA program is 5 semesters and two 8-week internship sessions.
- The program is commuter-friendly and simply requires that students be on campus in Ukiah two consecutive days per week for laboratory courses.
- We have a random, computer-generated lottery system to select students.
- Completion of PTA Program application between August 15 and October 15.
- We have 4 prerequisite courses: Human Anatomy, Medical Term, Intro to Physical Therapy, Human Physiology or Human Biology.
- Students must obtain the following after acceptance: healthcare clearance, criminal background check, drug screening, CPR for healthcare provider, and malpractice insurance.
- We screen for all drugs. Even Medical Marijuana is not allowed when in the program.
- Employment rate of graduates is 100%.

Partnership B. Lunch and Networking (12-1pm)