



MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

**A. Acknowledgement of guests/community partners:**

**B. Public comments received from:**

**Kristina Long- COPE Healthcare Solutions Medical Assistant training program, at no cost, will start Mid-November. It will be virtual and in person at the Coast.**

**Suzanne Hewitt (Director of Nursing)**

- We are continuing to have far more applicants.
- The RN program is still tremendously impacted.
- Adventist Health does offer tuition reimbursement to employees enrolled in the nursing program.
- If we have more students as nurses in our local hospitals, they can give preference to students for Clinical hours.
- The class graduating in May 2024 is half Sonoma County residents, half Mendocino County residents.

**6. Guest Speaker**

**(Discussion)**

Our workforce development partner, Career Point (Workforce Alliance of the North Bay) will present their services and programs. Victoria Pulido will be presenting.

- **Victoria Pulido-** we are overseen by Workforce Alliance of the North Bay. We follow their guidelines and share their resources.
- We have other partners like EDD, Dept. of Rehab, CalWorks, and California Human Development—These are co-located in our centers, in Ukiah and in Lake County.
- Anyone who comes in to our office has access to our services, even Napa & Marin.
- We share information with our partners to provide services, that is our main goal.
- Any person who comes in receives one on one help with Employment, we help with networking, resumes, and mock interviews.
- We were doing a lot of virtual events, but now we are shifting to in person. 8.01.23. Our workshops began in-person.
- We also have support of services; we are federally funded and can provide interview clothes, textbooks and anything that prepares somebody for the workforce.
- We are located on First St. and
- Targeted Industry Sectors- Tourism & Hospitality, Manufacturing, Health Care & Social Assistance, Construction, Professional & Business Development.
- We have **special grants** like the **RERP Grant**, any student in **Automotive Technology, Fire Science, and Sustainable Construction** can qualify for these grants when meeting certain eligibility criteria.
- **We have a mobile app**, it connects to our calendar, and you can book an appointment. MCOE & LCOE are in our app.
- **Quest grant-** Anyone who has been unemployed for 4 weeks. Includes on the job training.
- **Jonna-** What if they have never been employed? Can they qualify for your QUEST Grant? Like high-schoolers.
  - **Victoria-** yes, as long as they are of working age. If they are under 18 ,they need a parent signature in order to proceed with any services.

**7. Member Update**

**(Discussion/Action)**

Members present updates, information, successes and concerns to the Consortium. Also, members should fill out the shared google sheet for monthly updates. Click: [2023 Monthly Member Update](#)

a. **Anderson Valley- (absent)**

b. **Fort Bragg-**

- Things are doing well, the high school class is doing good.
- Our citizenship class is making great progress, with 25 students enrolled.
- This year's hybrid class (ESL/Citizenship) is allowing students the option of doing school from home.

c. **Kelseyville-** I already have 8 graduates.

- I've been trying to send as many to LCoE as possible.

d. **Lake County Office of Education-**

e. **Lakeport USD- Jonna Weidaw –**

- How are you guys going to be addressing this graduation requirement? Are you looking for supplemental materials that could be used with an adult education program that we could be building?
- How will you be adapting with the graduation requirement?

**Beth-**

- My understanding is we have new policy on the books as of early September, for LCOE that makes us a 130-credit High school diploma school, with the understanding that when in 2025 we will become a 135 school because that's our understanding of what's required, and it specifically says that we will add Ethnic Studies when the State will have included it.

**Jonna-** what kind of curriculum should we be focusing on?

**Mark-** I wouldn't reinvent the wheel.

- I would do what the high-school is doing.
- Having written material is great but now we have it digital.
- I would make the curriculum the same in both in paper or digitized
- **Euline-** Next month in October, all agencies with High School Diploma will be reporting.
- Adult education is not going away.

f. **Leggett Valley- Michelle**

- Nothing to report.

g. **Mendocino College–Amanda**

- There is funding available. There will be some grants.
- I met with the grant manager.
- Sanhedrin High already got the \$100,000 CCAP grant.
- We've had schools that are small that have gotten these grants, which expand the possibilities. This funding can help both of our systems grow. I want to do everything possible to get these grants. These grants are due in March. A good number of the schools have gotten these grants, like Fort Bragg and Ukiah. These are one-time grants. I have seen 100% of applicants for the CCAP grant have gotten the grant.
- Need for ESL instructors at the college.
- **Kristina-**What are the requirements to teach ESL? **Amanda-** It depends if they will be teaching credit or non-credit ESL. I'll send
- Oct 19 – We will have **our College Day in Fort Bragg**. We are expecting **150-200 students**.
- March 7<sup>th</sup> is our Lake County College Day Event.
- March 21<sup>st</sup> is our Willits College Day Event
- **Amanda-** We got a Native American Grant and also received a Hispanic Serving Institute Grant, with both of these we're able to hire retention specialists.

**Mendocino County Office of Education- Tami-**

- We are recruiting and selecting our next January Cohort
- Friday Oct. 6<sup>th</sup> we will be having our health care graduation at the Mendocino College Campus.

**Lake County Office of Education- Beth**

- We have a new LCOE high school diploma program; The class is located in the Lake County Campus-Woodland in Clearlake. We have 11 students enrolled and 6 we need to follow up on. Starting in spring we will have a citizenship class.
  - College and transfer Fair in Woodland College Oct.19<sup>th</sup>.
  - They get to go to both colleges once a year if they really want to.
- Jonna-** We are bringing 120 students to the Mendocino College University Day.

**h. Ukiah-Kathy Kiely**

- We have been pretty successful with our jail program.
- I am very excited to help students transition from one school to another
- Our LVN is still on-hold and working on the curriculum.
- We have a new program called Community Transition Program Age.18-22 class is housed in my classroom. It's based for adults that had IEPs and 504s, that were severe.
- I've been working for the last 2 and a half years trying to get set up with Coyote Valley Education Center and the Hopland band of Pomo Indians there at center. We have been successful in doing that. Once a week we meet at Coyote Valley. We have 15 students combined with them that are now attending, that were in Ukiah Adult School students for a long time, but never attended. Now they are on their own turf. They can walk there; they come and go.

**i. Willits-Mark**

- We're good!
- We are moving along trying to get Sanhedrin up to date with all programs.
- Bright Thinker curriculum, you can tailor it to your needs.
- We've invested in this "school rock program" to help students with Ingenuity software since the pandemic.
- It helps students with independent studies.
- It's in a digital format.
- We are adapting to Students in the 21<sup>st</sup> century.
- **Jonna-** How many writing opportunities does it provide within the lesson?
  - **Mark-** That is a big piece of it; I would want that in the program if it met those particular requirements.

**8. Director's Update-**

**(Discussion/Action)**

Director will give updates on CAEP, MLACE and/or TE topics.

**1. Report from CAEP Director's Event-**

- They actually had 2 events, the consortium Lead Academy and the CAEP directors Event. Consortium lead Academy. Met the new consortium leads and their consortia structures are varied. Director's Event—thinking about 3-year plan 2025-2028. Lots of questions and discussions on the ELL Healthcare Pathway Grant.

- 2. Budget and Workplan Due September 30<sup>th</sup> October 20**—but don't want to submit your budget in NOVA
- 3. TE data-DIR, Program hours and Scheduler**—I can help with this.
- 4. CAEP Summit 2023 in October 24-26**—We have leftover from our one-time bucket to send some people to the CAE Summit.

- **Amanda-** We got a Native American Grant and also received a Hispanic Serving Institute Grant, with both of these we're able to hire retention specialists.
- **Euline-** There are 72 Consortia in the state of California.
- **CAEP update.**
- **Dulce Delgadillo will help integrate Non-Credit Data.**
- **We want to improve our Data collection and Analysis.**
- **We are trying to improve our TE Data collection.**
- **I think the Chancellor's office and the CDE want more collection data.**
- **Kathy-** Are we looking into starting a Pharmacy Tech Program? Or Do we have it already?
- **Euline-** We are looking, but no, we don't have it at the moment.
- **Mark-** There's only 3 schools on the West Coast that I can think of that even offer a Pharmacological degree. Oregon State, EOP, and I want to say...UC San Diego.
- **It looks like the pharmaceutical industry may take a hit because of the internet pharmacies that ship medicine to your door step.**
- **Euline-** Next on is the TE Data. We have an integrity Report due quarterly.
- That is submitted through the TE DIR Wizard.
- If you have not set up your scheduler yet, let me know and I can help you with that.
- Another thing that I wanted
- **Beth-** how are we interpreting our registration forms?
- Very few of our students identify an English Learner
- **Kathy-** my concern is that we are not checking our TE data.
- **Beth-** the data pull is not as clean as it should be.
- **Euline-**The Data we input into TE, particularly the 4 main barriers, help us have more accurate numbers.

Eligibility Criteria, TE Data, MIS Data, Mendocino County, and Lake County eligibility numbers.

## 9. Group work

(Discussion/Action)

Consortium members will discuss and create a vision statement and create list of values

- A. **Vision statement—short simple statement to capture mission which are both aspirational and inspirational**
- B. **Values statement—list of characteristics of our consortium**

- **Vision statement-** To equitably provide access to high quality education programs for adults in all parts of Lake and Mendocino counties.
- **Core values-**
  1. **Creating supportive environment**
  2. **Collaborative (within and without)**
  3. **Inclusive**
  4. **Equitably minded**
  5. **Growth Mindset**

**Mission statement-** Mendocino Lake Adult & Career Education Consortium members are committed to collaborating and sharing resources to provide adults in our region seamless and integrated education and career pathways and services with multiple opportunities for successful entry and exit.

**Beth-** Next meeting maybe we could have a worksheet and work in subgroups and come up with something.?

## 11. Future topics

(Discussion/Action)

Members are encouraged to share future topics of discussion for future meetings as appropriate and relevant.

- Emails will be sent to provide ideas

**12. Adjournment (Action)**      **Time: 12: 25**    **First motion: Mark Beebe/Seconded: Tami Mee /Approve: All**

**A. Reminders:**

- i. **Budget and Workplan Due in NOVA ~~September 30 2023~~ October 20**
- ii. **Next Meeting Date and Time: October 13 2023**
- iii. **Oct 31: Student data due in TOPS Pro TE (Q1 Y23/24)**
- iv. **Oct 31: Employment and Earnings Follow-up Survey**