

**Mendocino/Lake Adult and Career Education
(ML ACE) Meeting**

Zoom meeting <https://cccconfer.zoom.us/j/7372469362>

September 22, 2023 10-12:00 pm (Members stay after meeting for members only discussion/networking and lunch)

Mendocino College

1000 Hensley Creek Rd.

Ukiah CA 95482

In person location: LLRC 4210 (Second floor, next to the library)

AGENDA

1. Call to Order Start time: (Action)
2. Roll Call of Voting Members: (Action)

3. Changes/ Modifications to the Agenda (Discussion/Action)

4. Consent (Action)

All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.

August 25 2023 Minutes Roll Call vote: Ayes: Nays: Abstain: Absent:

- i. Anderson Valley
- ii. Fort Bragg
- iii. Kelseyville
- iv. Lakeport
- v. Lake County Office of Education
- vi. Leggett Valley
- vii. Mendocino College
- viii. Mendocino County Office of Education
- ix. Ukiah
- x. Willits

5. Overview of next 6 months See link: [12 Month MLACE Schedule](#) (Discussion/Action)
ML ACE will highlight certain deadlines and members review upcoming events for the next 6 months.

6. Public Comments/ Correspondents --via Zoom (Discussion)
MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

A. Acknowledgement of guests/community partners:

B. Public comments received from:

7. Member Update (Discussion/Action)

Members present updates, information, successes and concerns to the Consortium. Also, members should fill out the shared google sheet for monthly updates. Click: [2023 Monthly Member Update](#)

- a. Anderson Valley-
- b. Fort Bragg
- c. Kelseyville
- d. Lake County Office of Education
- e. Lakeport
- f. Leggett Valley
- g. Mendocino College–HSE, ESL, SCT-noncredit
- h. Mendocino County Office of Education
- i. Ukiah
- j. Willits

8. Director’s Update-

(Discussion/Action)

Director will give updates on CAEP, MLACE and/or TE topics.

1. Report from CAEP Director’s Event–
2. Budget and Workplan Due September 30th
3. TE data–DIR, Program hours and Scheduler
4. CAEP Summit 2023 in October 24-26

9. Group work

(Discussion/Action)

Consortium members will discuss and create a vision statement and create list of values

- A. Vision statement–short simple statement to capture mission which are both aspirational and inspirational
- B. Values statement–list of characteristics of our consortium

10. Future topics

(Discussion/Action)

Members are encouraged to share future topics of discussion for future meetings as appropriate and relevant.

- A. **Adjournment** Time: First motion/Seconded/Approve:

(Action)

B. Reminders:

- i. Budget and Workplan Due in NOVA September 30 2023
- ii. Next Meeting Date and Time: October 13 2023
- iii. Oct 31: Student data due in TOPSPRO TE (Q1 Y23/24)
- iv. Oct 31: Employment and Earnings Follow-up Survey