





MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

**Acknowledgement of guests/community partners:**

- Pamela Heston Bechtol-Assistant Director of Employer Partnerships
- Jonna Weidaw- Lakeport Unified Alternative School and Adult Education
- Shelby Geremia- COPE Health Solutions Mendocino County- Adventist health (Zoom)

6. **Public comments received from:**

**Pamela** – My role is to engage employer partners with our college and programs.

- the goal for the summer is to reach out to all our NA tribal groups in the region and community partners. Robinson Rancheria and Coyote Valley and others
- Tribes wanting to be more engaged in education through career fairs. "It's the right time to get out all the information out to the tribal communities."

**Shelby** – **Program coordinator for COPE Health Solutions.**

- We have programs for students who want to get into the healthcare industry and get hands-on experience inside the hospital.
- **We also have an MA program starting in the Fall.**

**Jonna**- We are looking to expand our adult education programs and look for other offerings for our students and adult learners.

9. **Guest Speaker -Frank Gerdeman** (Discussion)

Frank Gerdeman, consortium director, Lake Tahoe Adult Education Consortium (Lake Tahoe Community College District) to share experience and value of My Professional Center for their consortium and programs.

- Worked in Adult Education for 20 years in local and national level s
- CTE construction instructor
- Board member for MPC

Beth Hampson- Part of the challenge is front line staff and management not understanding MPC and how it benefits students. What kind of training and support is provided? How long did it take to understand the benefit of utilization of MPC?

- Frank- Navigators and counselors would benefit from having access and running reports.
- "I would love a couple counselors at the college use it. willing to share the information".
- 4-6 hours in training should be sufficient then develop local procedures or implementation.
- Depending on your role in MPC that will determine what you will be able to see.
- Reports from MPC may be valuable to the consortium.
- Eric Crawford- How did you get other community partners to jump onboard?
  - Frank- It's about building that relationship first, then having that shared vision.

Maggie Von Vogt- "we bought it but haven't quite figured out how to use it." Understood the value for the college, but don't think other smaller agency members will benefit from it.



## 10. Member Update

(Discussion/Action)

Members present updates, information, successes, and concerns to the Consortium. Also, members should fill out the shared google sheet for monthly updates. Click: [2023 Monthly Member Update](#)

- A. Anderson Valley
- B. Fort Bragg
- C. Kelseyville
- D. Lake County of Education
- E. Mendocino College–HSE, ESL, SCT-noncredit
- F. Mendocino County of Education
- G. Ukiah
- H. Willits

## 11. ML ACE Group work

(Discussion/Action)

Mission Statement- **Mendocino Lake Adult & Career Education consortium members are committed to collaborating and sharing resources to provide adults in our region seamless and integrated education and career pathways and services with multiple opportunities for successful entry and exit.**

Consortium members will discuss and create a vision statement and create a list of core values.

- A. **Vision statement**–short, simple statement to capture mission which is both aspirational and inspirational.

Jam board

- Open communication
- Collaborative not competitive
- Putting students first
- We believe that anyone can learn, and everyone has a right to education and support.

### B. Values statement–list of characteristics of our consortium

- Select 5 core values and craft a vision statement for August meeting.

Eric- Asked about Pacific Sky marketing

- Answer: Talk to Euline about projects that Pacific Sky can do
- MLACE put in about \$10,000 a year to Pacific Sky to manage our website, print brochures, booklets, trifolds, and other marketing products with the MLACE logo.

Any online curriculum for high school diploma? Answered by Jonna, Beth – **other curricula available online: CyberHigh, Odysseyware, Accelus**

- Euline- “we can continue to this group work at the next monthly meeting in August.”

## 12. Adjournment Time: 12:22:30

(Action)

First motion/ Joe Del Prete /Seconded Beth Hampson /Approve:

### A. Reminders:

i. Next Meeting Date and Time: August 25, 2023, 10-1pm

**B. Annual Plan summary and Discussion (After regular meeting is adjourned) (Not Discussed)**

Appendix A:

<p style="text-align: center;"><b>May 2023</b></p> <p><b>May 19 - ML ACE meeting</b> <b>May 2: CFAD for 2023-24</b> due in NOVA <b>TE DATA Strategic Review</b></p>	<p style="text-align: center;"><b>June 2023</b></p> <p><b>June 9–ML ACE Meeting</b></p> <ul style="list-style-type: none"> <li>• Vision and Values Work</li> <li>• Program Summary to be included in Annual Plan</li> </ul> <p><b>Jun 1:</b> 21/22 and 22/23 Member Expense Report due in NOVA (Q3)</p> <p><b>Jun 30:</b> 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3)</p> <p><b>Jun 30:</b> End of Q4</p>	<p style="text-align: center;"><b>July 2023</b></p> <p><b>July 10* – NO Meeting</b> <b>One-time proposal</b></p> <ul style="list-style-type: none"> <li>• Jul 15: Student Data due in TOPSPro (Q4) <b>New Fiscal Year 23/24</b></li> </ul> <hr/> <p style="text-align: center;"><b>August 2023</b></p> <p><b>August 25* –ML ACE Meeting</b></p> <ul style="list-style-type: none"> <li>• <b>Aug 1 22/23 Agency/Program Summary due to MLACE director</b></li> <li>• <b>Aug 15–Annual Plan due in NOVA</b> New school year 23/24 K-12 Adult School</li> <li>• August 21–Mendocino College Fall Semester starts</li> </ul>
<p style="text-align: center;"><b>September 2023</b></p> <p><b>September 22–MLACE Meeting</b></p> <ul style="list-style-type: none"> <li>• Sep 1: 21/22 and 22/23 Member Expense Report due in NOVA (Q4)</li> <li>• Sep 1: July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (estimates only) in NOVA *</li> <li>• Sep 1: 22/23 Certification of Allocation Amendment due in NOVA</li> <li>• Sep 30: 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) *</li> <li>• Sep 30: 22/23 Member Program Year Budget and Work Plan due in NOVA</li> <li>• Sep 30: End of Q1</li> </ul>	<p style="text-align: center;"><b>October 2023</b></p> <p><b>October 13, 2023- ML ACE meeting</b></p> <ul style="list-style-type: none"> <li>• Program Review Part 1 (KV, AV,UL,Willits, FB)</li> <li>• <b>One-time proposal</b></li> <li>• <b>Oct 30:</b> 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA *</li> <li>• <b>Oct 31:</b> Student data due in TOPSPro (Q1)</li> <li>• <b>Oct 31:</b> Employment and Earnings Follow-up Survey</li> <li>• CAEP SUMMIT OCT 24-26</li> </ul>	<p style="text-align: center;"><b>November 2023</b></p> <p><b>November 17 MLACE Meeting</b></p> <ul style="list-style-type: none"> <li>• <b>Program Review Part 2–</b> <ul style="list-style-type: none"> <li>○ Ukiah,</li> <li>○ LCOE</li> <li>○ MCOE Health Care Programs</li> </ul> </li> </ul> <hr/> <p style="text-align: center;"><b>December 2023</b></p> <p><b>December 8 MLACE Meeting</b></p>



Item voted by agency members via Email: July 10 2022 (No meeting in July)

- A. One-time request from UUSD:
  - a. Request for DMV short clip promotional video to highlight UUSD and MLACE information.

Attached: Appendix B