

- B. Joe made motion to change the agenda as listed above, and approve minutes from February 10, 2023 (Seconded: Jeff Sturr). Ayes: 9; Nays; 0; Abstain: 0; Absent: 1. Motion Passes.

5. Community Partner/Service Provider Presentation:

(Discussion)

a. PAIRIN–Allison Grenney will give update on My Professional Center

- Unified case management system
- Referral history; referral students to educational and work partners community
- Case management: referral history is all in one place
- Holistic Reporting
- Integrations with student information systems.

Question from Beth

- Expanding use of My Professional Center; improvements/agreements to allow better connectivity between schools.
- Opportunities to refer individuals from workforce center, grow and continue the usage of the platform; expand staff; Tops-Pro.
- Benefits to community: make improvements; ongoing (always releasing new features); change management; implement technology; SOC 2.

Question from Eric

6. Overview of next 6 months

(Discussion/Action)

- ML ACE will review deadlines and upcoming events for the next 6 months.

A. March 2023: Quarter 2 Expense certified by consortium in NOVA

~~B. April 14~~–MLACE Meeting (change to April 28)

- i. **One-time proposal**
- ii. **CFAD Approval**
- iii. **Apr 30:** Student Data due in TOPSPro (Q3)
- iv. **Apr 30:** Employment and Earnings Follow-up Survey
- v. **April 13-April 15-CCAE State Conference in Oakland**
- vi. **CTE-SCT and AWD Review**

C. **May 2023**

- i. **May 12 – MLACE meeting**
- ii. **May 2:** CFAD for 2023-24 due in NOVA
- iii. **TE DATA Strategic Review**

D. **June 2023**

- i. **June 9 – MLACE meeting**
- ii. **June 1:** 21/22 and 22/23 Member Expense Report due in NOVA (Q3)
- iii. **June 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3) **June 30:** End of Q4

E. **July 2023**

- i. **July 10 – MLACE meeting (Monday)**
- ii. **July 15:** Student Data due in TOPSPro (Q4) **FINAL**
- iii. **New Fiscal Year 23/24**

7. **Public Comments/ Correspondents** --via Zoom

(Discussion)

MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

Public comments received from:

- Kristina from Adventist Health: Train work on hospital floor; career changes; no prerequisites except high school equivalency; CTE (for some high schools); grants.
- Jackeline: (HSE) 18 graduates in 2023; Issues on test results 2022; HEP workshops for weekends: focus on math.

Break: 10:51-11:02

8. **Member Update: Please fill out the [Monthly Member Update Form](#) in Google**

(Discussion/Action)

- a) Anderson Valley
- b) Fort Bragg
- c) Kelseyville
- d) Lake County Office of Education—
- e) Leggett Valley
- f) Mendocino College
- g) Mendocino County Office of Education
- h) Ukiah Adult School
- i) Upper Lake
- j) Willits

[ML ACE Consortium Monthly Member Update Sheet - Google Sheets](#)

- A. Anderson Valley
 - ESL students participated in a college and career fair organized by the AV High School
 - Students reported learning about a lot of interesting opportunities (for them or their kids)
 - Outreach event in January on a Sunday
- B. Kelseyville
 - 17 Graduates
 - 67 enrolled
 - 30 12+ hours
- C. Lake County Office of Education
 - Medical Training Programs are recruiting now
 - Info Sessions begin in late March; aiming to fully enroll (15 CNA; 18 MA)
 - Lots of presence at events, radio and video ads, banners on highways, etc.
 - Sufficient financial support for accepted students starting next Fall
 - We are approaching our healthcare partners about support as Career Point Lake has significant financial limitations for Lake County
- D. Amanda Xu
 - Partnerships meeting at Lake Center with a lot of students attending: 300 in total
 - New grant for LEACE CCAP Adult schools can also have the funding
 - 3 categories: new, growing, adding
 - Mendo is recognized as an exemplar model of dual enrollment

Question: how does the grant come into play with textbooks, stipends for mentors, and outreach.

Answer: Grant due March 30; will know by end of June if any is available.

E. Tami (MCOOE)

- financial assistance; info sessions; working on recruitment opportunities
- Beth: financial aid challenges for students; Tribal Health Support

F. Erik (UUSD)

- Update on UVAH: finalizing Revising the MOU. We have not heard whether they have found a new director
- Spanish Literacy starting Monday (April 13th) 5:30-7 pm
- 22 High School grads; more who are close to graduating
- Jail: 25 enrollments
- Vocational nursing program: HHA class informational meeting on March 11; class starts on Saturday, April 1 9-2:30
- Home Health Aide course March 11
- Still looking for clinical instructor at Adventist Health
- Pearson Vue Testing Center: still continuing.

G. Jeff Sturr (Upper Lake)

- One high school graduate this month
- 2 new students this month

9. **Director's Update**

(Discussion/Action)

A. Preliminary CAEP allocation for 2023-2024 Memo

B. AB 1491 Carryover Bill Memo and FAQ sheets

i. Joe A.

- CAPE Allocation: \$1.8 million; 8.13 cola 23/24; this year: 5% from COLA increase in 22/23;
- 2023 allocated 30%: college can spend more one each year when it becomes 2024.
- Fiscal person and representative: AB 1491 webinar—March 23rd w/ CAEP.
- Noor question: "Can we have our own internal bylaws by May?"
- Joe: "May not be problem to keep carryover to less than 20%"
- Proposed look at percentages bi-annually
- Make bylaws; current allocation; we have two years or 24 months for spending; MC is spending their allocation in arrears.

Question from Beth: Required to make by laws? And proposed certified tech piece; proposed report spending.

Someone on zoom suggested: have processed designated with Joe, then Joe reports a review.

C. One-time proposal rubric

- One time proposal rubric for March 17: "One Time Life," or "One Time Fiscal." Draft of revised request form

D. Consortium Group Work

(Discussion/Action)

- Consortium members will discuss, revise and review the working draft of these documents:*
- Vision Statement of MLACE*

- a. Euline: Vision statement in April: adding policy bylaws on process, and put proof center on it.

10. Adjournment Time: 12:10 (Action)

- A. Motion to adjourn (First: Joe P/Second: Beth)

Votes: Ayes:9; Nays:0; Abstain:0; Absent:1

- B. Reminders:

- i. Next Meeting Date and Time: ~~April 21~~ **April 28 , 2023–10-12pm**

- C. Work group: Program Review Discussions: CTE/Medical (March 10 2023; 12-12:30pm)