

**Mendocino/Lake Adult and Career Education
(ML ACE) Meeting**

Zoom link <https://cccconfer.zoom.us/j/7372469362>

February 10 2023 10 am- 12 pm

Mendocino College

1000 Hensley Creek Rd.
Ukiah CA 95482

Minutes:

1. Call to Order Start time:Start time: 10:06 (Action)
2. Roll Call of Voting Members
Anderson Valley: Maggie Von Vogt(voting member); Fort Bragg: , Anali Caraballo (voting member)Kelseyville: Joe DelPrete (voting member); Lake County Office of Education: Beth Hampson (voting member); Leggett Valley: Jeff Ritchley (voting member, absent); Mendocino College (MC): Amanda Xu (voting member), Jackeline Orozco (Director, HEP); Mendocino County of Education: Tami Mee (voting member); Ukiah Unified School District (UUSD): Eric Crawford, (voting member), Dave Gengoux, Kathy Kiely; Upper Lake: Jeff Sturr (voting member); Willits: Arora Chavez, voting member

Guests/community partners:

Pamela Heston-Bechtol Assistant Director of Employer Partnerships

Joel Shura Joel Shura from Mendocino College Career Hub

Lauren Brown Customer Success Consultant at PAIRIN:

Shelby Geremia COPE Health Solutions Program Coordinator, Mendocino County.

3. Changes/ Modifications to the Agenda (Discussion/Action)
4. Changes/Modifications to today's agenda:
a. Add #8: Discussion and action.
b. Separate core values under 8 to c. Core values
5. Consent (Action)

All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.

A. February 10, 2023 Minutes (No meeting in January) (First: Beth Hampson /Seconded:Joe Del Prete)

Roll Call vote: Ayes/Nays/Abstain/Absent

- i. Anderson Valley (Aye) Maggie Von Vogt voting member
- ii. Fort Bragg Coast Adult School (Aye) Anali Caraballo voting member
- iii. Kelseyville Adult School (Aye) Joe voting member
- iv. Lake County Office of Education-CTE (Aye) Beth Hampson
- v. Leggett (Absent)
- vi. Mendocino College (Yes/Aye) Amanda Xu voting member; Jacque Orozco attending; Joel Sura from Mendocino College Career Hub attending; Pamela Heston-Bechtel, Assistant Director of Employer Partnerships
- vii. Mendocino County Office of Education-CTE (Aye) Tami Mee

- viii. Ukiah Adult School (Aye) Eric Crawford voting member; Dave Gengoux also attending
- ix. Upper Lake Adult Ed (Aye) Jeff Sturr voting member
- x. Willits (Absent),

B. Beth made the motion to change the agenda as listed above, and approve minutes from Dec 9, 2022. Joe Del Prete second. Yes 8 Naye 0 Abstain 0 Absent 2. Motion passes

6. Overview of next 6 months

(Discussion/Action)

- ML ACE will review deadlines and upcoming events for the next 6 months. Joe Del Prete (KVUSD) reviewed the 6-month slide.

7. Public Comments/ Correspondents --via Zoom

(Discussion)

MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

Public comments received from:

- Lauren Brown: Customer Success Consultant at PAIRIN: CommunityPro is still called by its own name, but is also known as My Professional Center. Contact info is lbrown@pairin.com. Referral system used by MLACE.
- Shelby Geremia, COPE Health Solutions Program Coordinator, Mendocino County.
- Joel Shura from Mendocino College, Career Hub
 - March 2nd: Flyer provided.
 - March 8th: Child Development Speaker Series.

8. Member Update: Please fill out the Monthly Member Update Form in Google

(Discussion/Action)

a) Anderson Valley

b) Fort Bragg

c) Kelseyville

d) Lake County Office of Education—CTE

- i) NCAE—wed night—LCOE created Lake County Adult School will be run in South Lake county; need to offer high school diploma, ESL and citizenship classes through
- ii) March 9, Thursday College and Career day for Mendocino College in Lake County. Focused on high School students
- iii) CNA, MA programs are funded through CAEP, and other funds.
- iv) As of Wednesday night, LCOE approved a new Lake County Adult School. It will be run by LCOE. It will operate in the southern portion of the county. There is a great need for HSD. They will also offer ESL and Citizenship programs

e) Leggett Valley—Absent

f) Mendocino College—Centers, non-credit SCT, HSE/HEP

- i) Humboldt Bay Offshore Wind Farm. Many manufacturing jobs will be tied to it
- ii) March 1- savings Bank of mendocino County tour- IT, Security, Loan, Business, banking, IT. Send your students, Joel has a flier. Contact Joel for information.
- iii) March 8- Child Development speakers for our area.
- iv) March 30- College and Career day in Willits. This event will be similar to the Lake County Campus event.

g) Mendocino County Office of Education—All three programs started in February.

MA (12) is now 8 months long; Dental Assistant (8) full cohort of Phlebotomy 18, MA -12

h) Ukiah Adult School–signal vine–two way comm from students/users, send files,

1. Ukiah Adult School plans to apply for one time monies to pilot the use of a program called SignalVine.
 - Allows for two way communication with students
 - Files and notices of different formats may be sent to recipients
 - SignalVine with update the contact list as often as we submit the information to them
 - the cost is a one time setup fee of \$1,500, and \$7,000 annually
 - Kathy is willing to receive the calls and forward the callers to the appropriate consortium members this year as part of our pilot

- 2) Ukiah Adult School is gathering information with the plan of piloting advertisements through the MVN (ads at the DMV).
 - The 30 second ad would be displayed 4 times an hour.
 - The cost is \$325/month. \$3,900 a year.
 - The ad may be changed/updated throughout the year for special events.

- 3) We are offering a Spanish Literacy class for parents of UUSD students. .Emphasis is on improving the parents’ understanding of Spanish grammar, and literacy to enable them to be more successful in ESL classes. The hope is this will lead to the parents having a stronger ability to support their students’ school work. Leamos program ask Maggie for more information. Plazas Comunitaria
- 4) Does anybody offer computer classes in Spanish?
 - a) How do you fund the class?
 - b) What curriculum do you use?From Jackie: Plaza comunicarias–Mexican consulate
- 5) UVAH- Dori Tanaka has resigned effective February 3.They are recruiting a new Director. UVAH will continue to be part of Ukiah Adult School.

j. Upper Lake

k. Willits

9. Consortium Group Work:

(Discussion/Action)

a. Consortium members will discuss, revise and review the working draft of these documents:

- i. One-time proposal rubric**
- ii. Creating a vision statement**
- iii. What are the core values of MLACE?**

10. Director’s Update

(Discussion/Action)

a. Euline will share meeting calendar for 2023-2024

Meeting calendar vote:

- Joe Del Prete motioned; Tammi seconded
- Anderson Valley (Aye)
- Fort Bragg (Aye)
- Kelseyville (Aye)
- Lake COE (Aye)
- Legget (Absent)
- Mendocino College (Absent)
- MCOE (Aye)
- Ukiah Adult School (Absent)
- Upper Lake (Aye)
- Willits (Aye)
- 7 Ayes, no abstain, 3 absent

Meeting Calendar for 2023/2024 Approved.

■ Members encouraged to share program calendars with the group (completion ceremonies, outreaches, etc)

b. Euline will share Brown Act Update

1. and the Governor’s announcement that the COVID-19 State of Emergency will end on Feb. 28.
2. Provision to meet remotely in cases of “emergency circumstances” and “just cause”

11. Adjournment First motion/Seconded/Approve:

Time: 12:06pm (Action)

Motion to adjourn: Beth; seconded: Joe DelPrete

Votes: Anderson Valley (Aye)

Kelseyville (Aye)

LCOE (Aye)

Ukiah Adult School (Aye)

Absent: Mendocino College. MCOE, Ukiah

Adjourned

■

A. Reminders:

- a. Next Meeting Date and Time: March 10 2023–10-12pm
- b. Possible Group work: **CTE–Medical Strategic Review**