

**Mendocino/Lake Adult and Career Education  
(ML ACE) Meeting**

Zoom meeting <https://cccconfer.zoom.us/j/7372469362>

October 14, 2022 10-12:00 p.m.

**Mendocino College**

1000 Hensley Creek Rd.

Ukiah CA 95482

In person location: LLRC 4210

**AGENDA**

1. **Call to Order**      **Start time:** **(Action)**
2. **Roll Call of Voting Members** **(Action)**
3. **Changes/ Modifications to the Agenda** **(Discussion/Action)**
4. **Consent** **(Action)**  
*All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.*
  - September 16, 2022 Minutes
5. **Overview of next 6 months** **(Discussion/Action)**
  - ML ACE will review deadlines and upcoming events for the next 6 months.
6. **Public Comments/ Correspondents --via Zoom** **(Discussion)**  
*MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.*  
**Public comments received from:**
7. **One-time Proposals: (22/23 fiscal year Available: \$28,000)** **(Discussion/Action)**
  - I. **Mendocino County of Education for Facility use of Completion Ceremony (retroactive) \$ 420**
  - II. **Mendocino County of Education–Credentialing Fee/Services for 2 instructors \$7350**
8. **Annual Program Review:** **(Discussion/Action)**
  1. *Anderson Valley*
  2. *Fort Bragg*
  3. *Kelseyville*
  4. *Upper Lake*
  5. *Willits*
  6. *Leggett Valley*
9. **Member Update link: [ML ACE Consortium Monthly Update](#)**  
**(Discussion/Action)**  
**(Agencies not presenting this month)** Members will update via shared google sheets and will highlight updates if needed.
  - a. **Lake County of Education–CTE**
  - b. **Mendocino County of Education-CTE**
  - c. **Mendocino College (Centers, ESL, HSE/HEP)**
  - d. **Ukiah Adult School**

**10. Director's Update –**

**(Discussion/Action)**

Euline will share updates from CAEP and relevant information for the consortium.

**A. host a CAEP-WestEd Regional Training Conference in January 2023**

- a. Focus on Adult Education: A Gateway to College and Living Wage Employment using data to inform, explore and create strategies and activities.
- b. This is a 5 hour/ all day training conference
- c. open to all members, staff, partners and college personnel

**B. Budget and Workplan Q & A with Joe Atherton, Director of Fiscal Services, Mendocino College**

- a. Euline and Joe will answer questions from the CAEP Fiscal Management Guidance:
  - i. Targeted Expenditures
  - ii. allowable funds
  - iii. Carryovers

**11. Adjournment**

**First motion/Seconded/Approve:**

**Time: (Action)**

**A. Reminders:**

- a. **Meeting Date and Time:** November 18, 2022 at 10 am-12: 30 pm (Fully in person)
  - i. **Annual Program Review Part 2**
    - 1. Ukiah Adult School
    - 2. Mendocino County of Education Health Care Programs–DA, Phlebotomy, MA
    - 3. Lake County of Education–CNA and MA