

Mendocino/Lake Adult and Career Education

(ML ACE) Meeting

Mendocino College

1000 Hensley Creek Rd.

Ukiah CA 95482

ML ACE Admin Office Rm 6650

Zoom meeting <https://cccconfer.zoom.us/j/7372469362>

June 10, 2022, 10 a.m. - 12:00 p.m.

MINUTES

1. Call to Order Start time: 10:01 am (Action)

2. Roll Call of Voting Members (Action)

Anderson Valley: Maggie Von Vogt (voting member); Fort Bragg: Coni Belli absent (voting member); Kelseyville: Joe DelPrete (voting member); Lake County Office of Education: Beth Hampson (voting member); Leggett Valley: Jeff Ritchley (voting member); Mendocino College (MC): Amanda Xu (voting member), Noel Woodhouse; Mendocino County Office of Education (MCOE): Tami Mee (voting member); Ukiah Unified School District (UUSD): Christy Smith (voting member), Dave Gengoux, Kathy Kiely, UUSD/UVAH: Dorian Tanaka; Upper Lake: Jeff Sturr (voting member); Willits: Marian Lohne (voting member), John Horton; Round Valley: absentee (voting member); ML ACE office: Maria Ceja, Euline Olinger

Absent Voting Members: Fort Bragg, Round Valley

Guests/Community Partners:

- Derek Fiedler, NCO/Building Homes Building Lives, 707-998-8384, dfiedler@ncoinc.org
- Nina Bernal, CareerPoint, Youth Talent Development Specialist, nbernal@careerpointnorthbay.org
- Noel Woodhouse, Mendocino College, Sustainable Construction Program, Program Coordinator, nwoodhouse@mendocino.edu
- Stacey Caico, Economic Development & Financing Corporation, 707 234-5705, stacey@edfc.org
- Kristina Lamb, COPE Health Solutions, Program Manger, klamb@copehealthsolutions.com
- Francesca Seta, COPE Health Solutions, Regional Manager, fseta@copehealthsolutions.com

3. Changes/Modifications to the Agenda (Discussion/Action)

- Modification:
 - None

4. Consent (Action)

All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.

- Motion to approve April 22, 2022 Minutes –
 - Changes: None
 - First: Joe/Second: Tami; ayes:9, nays:0, abstain:0, absent:2 (Fort Bragg/Round Valley)
 - April 22, 2022 Minutes were approved

5. Overview of the next 6 months (Discussion)

- Euline reviewed the deadlines and upcoming events for the next 6 months. (See appendix A)
 - Next meetings – July 11, Aug 19, Sept 16, Oct 14, Nov 11 and Dec 9, 2022.

6. Community Partners' Presentation

(Discussion)

- **Noel Woodhouse–Sustainable Construction Trade (SCT) Non-credit Certificate Program**
 - Updated on the SCT Non-Credit Certificate after 2 semesters of offering it. (See appendix B)
 - Shared pictures of the cohort
 - Shared flyer

7. Public Comments/ Correspondence --via Zoom

(Discussion)

MLACE (Mendocino Lake Adult & Career Education) welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

- **Public comments received from:**
 - Kristina Lamb
 - introduced her new Area Manager, Francesca Seta

8. Director's Update

(Discussion)

- Euline shared items for discussion and presented documents to be reviewed by the consortium
 - July Revise of CAEP Allocation with 6.56% COLA increase
 - CFAD Amendment-may need digital approval in late July
 - Don't have July revise... recalculate each allocation
 - CFAD Amendment-may need digital approval in late July
 - Reminder from Christy: If you know you are off, find out who is the other NOVA voting member as to not hold the NOVA process up
 - PAT update on MC budget and expenses 21/22
 - We started a PAT–Program Advisory Team for Mendocino College allocation due to a initial report of a big carryover of more than \$80,000
 - We have met in February, March and June
 - Due to increases this year of salaries and full-time admin assistant, tutors, outreach specialists, we will utilize carryover to cover these increases in salaries (utilize carryover until December 2022)
 - This coming fiscal year, 22/23 , we will cover the COLA and salary increases with the carryover funds, since our expenses will come out of the allocation of 21/22. In 23/24 fiscal year will be using the CAEP allocation 22/23
 - The PAT process for MC is resolved at this time and final report will be given at the Program Review in October/November
 - Final Draft of 3-year Strategic Planning Report
 - One Objective Revision–need approval
 - Please approve in NOVA ASAP
 - Goals that were approved by the consortium in March:
 - Outreach Specialists: By June 2025, outreach specialists in all locations will assist 25% of MLACE adult learners to transition to post-secondary, which includes CTE and credit college courses.
 - Revised and will be entered in NOVA:

