



Mendocino/Lake Adult and Career Education

(ML ACE) Meeting Zoom meeting <u>https://cccconfer.zoom.us/j/7372469362</u> October 8, 2021 10-1:00 p.m. Mendocino College 1000 Hensley Creek Rd. Ukiah CA 95482 ML ACE Admin Office Rm 6650

October 8 Minutes

MINUTES

- 1. Call to Order Start time:
- Roll Call of Voting Members
 AV: Maggie Von Vogt
 FB: Anali Caraballo
 KV: Joe DelPrete
 LV: Jeff Ritchley
 LCOE: Beth Hampson
 MCOE: Tami Mee
 MC: Amanda Xu, Jackie Orozco
 UUSD: Christy Smith, Dave Gengoux, Kathy Kiely, Pam Jensen
 ULUSD: Jeff Sturr
 Willits: Marian Lohne
 Absent: Round Valley

(Action)

Guests:

Mary Anne Petrillo, West Business Development Center (West Center) Cell: 510 504 3284 email: maryanne@westcenter.org

Jarom Luedtke, Director of Pathways Academy Charter School, jluedtke@pathwaysacademy.education, (562) 858-8454

Meredith Noyer - Lake County Probation, Senior Deputy Probation Officer - supervisor in Adult Program Unit Dorian Tanaka: dtanaka@uvah.org Director of Ukiah Valley Association for Habilitation phone: 707-272-1197 TeMashio Anderson: Scotts Valley Tribal Member and MLCCD Board of Trustees Area 7: dinepomo@gmail.com

3. Changes/ Modifications to the Agenda

4. Consent

All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.

- Approval of September 10, 2021 Minutes -
 - First: Joe/Second: Christy ayes:10, nayes:0, abstain:0, absent:1 (Round Valley) (Approved)

5. Overview of next 6 months

- a. ML ACE will review deadlines and upcoming events for the next 6 months. (see appendix A)
- 6. One-Time Fund and carry over fund requests (Total Requests: \$40,692)

(Discussion/Action)

(Discussion/Action)

(Action)

(Discussion)

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11. AdjournmentFirst motion/Seconded/Approved: Beth/Maggie 8,0,0,3Time: 12:46pm (Action)

- (Anderson Valley Adult School (Joe/Beth 9,0,1,1) Approved
 - 1. ESL--BEST licenses- pre-/post testing \$ 530
 - 2. ESL/ABE Cell Ed licenses approx.
 - 3. Burlington English ESL 11 licenses \$1109
- b. Mendocino College—Approved Beth/Maggie—9,0,1,1, (Approved)
- 1.MC-ESL program-wide Textbooks (Sarah Walsh)\$14,4572.MC Fiesta Event-reapplication Coast and Lake Center\$8,4003.MC Covelo Fridge/Microwave\$3834.MC Branded Pop-up tents (x3)\$31505.MC-Online Math tutorial video\$630c.Ukiah Adult School (Joe/Beth) 9,0,1,1 Approved\$8868
- _____

7. Annual Program Review—summary, updates and concerns

Consortium members will share summary, reports and goals regarding their programs.

- a. Anderson Valley—See chart Parent Education Teacher recruiting (see appendix B)
- b. Fort Bragg Unified—Coni will report next month
- c. Kelseyville Unified—Joe DelPrete—continuing to serve students/ increase participation, increase teacher hours; Hilltop Recovery slow bring clients less often—clerical help with 1 hour and half (see appendix C)
- d. Upper Lake Unified—Jeff Sturr continuing to use CyberHigh challenge of online education—grateful for help from the ML-ACE Director in TE student data entry; challenge of providing other wraparound services to students when there is no staff—maybe refer to Career Point—through CPS? (see appendix D)
- e. Willits Unified -Marian will report next month
- f. Leggett Unified School District—New—1 student; not able to have a NOVA account until after next cycle.

8. Guest Speaker: TeMashio Anderson—Scotts Valley Tribal Member MLCCD Board of Trustees (Discussion)

- Educational journey—no outside support and he struggled to finish high school; went to Shasta and Mendocino College
- Insights and charge to ask for collaboration from Tribal communities early on the planning and needs assessment process. Will invite to strategic planning workgroup to share insight, perspective and input.

9. Director's Update Tabled for next meeting

- a. AB 361—<u>Revision to Brown Act Update</u>
- b. 3-Year Strategic Planning--Euline will share the tentative timeline for the 3-year planning

10. Public Comments/ Correspondence --via Zoom

MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

Public comments received from:

A. Pam Jensen—thanked the consortium for "good" relationship and cooperative environment where she got to know people. Pam is retiring. Warm handover to Dorian Tanaka the new Executive Director of UVAH. Dorian attended and appreciated being invited.

MaryAnne Petrillo—MLACE will reach out to include West Business Ed to the CommunityPro Suite system Jarom –Pathways Academy Charter School—gave contact information

(Discussion)





\$3165



(Discussion)

(Discussion)





A. Reminders:

- a. Meeting Date and Time: November 12, 2021 at 10 am-1:00 pm
 - i. Program Review Part 2 in November: FB, Willits, MCOE, LCOE, Ukiah, MC
 - ii. 3-year Strategic Planning Workgroup:



September 2021 September 10th—ML ACE Meeting

Sep 30: 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q4) Sep 30: 21/22 Member Program Year Budget and Work Plan due in NOVA Sep 30: End of Q1

CAEP Summit 2021-Virtual Summit: October 26-28 register here

December 2021

December 10th -- ML ACE Meeting Dec 1: July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium * Dec 1: 19/20, 20/21 & 21/22 Member Expense Report Due in NOVA (Q1) Dec 31: 19/20, 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q1) *

Dec 31: End of Q2

MENDOCINO LAKE

October 2021 October 8– ML ACE Meeting

- One-time Proposal
- Start Program Review Part 1
- Workgroup: 3-Year Strategic Planning

Oct 30: 21/22 Member Program Year Budget and Work Plan certified by Consortia in NOVA Oct 31: Student data due in TOPSPro (Q1)

January 2022

January 21*—MLACE Meeting

One-time proposal ٠

Member Effectiveness Bylaws Jan 31: Student Data due in TE(Q2) January 14—MC in-service day January 18—Start MC spring classes *3rd Friday

November 2021

November 12th –ML ACE Meeting Program Review Part 2 Group 2

October Group 1 -- ULUSD, AVAS, KVUSD, FBUSD, WUSD. November Group 2--MC, UAS, LCOE, MCOE

February 2022

February 11th—MLACE Meeting

3-year Plan Workgroup March 2022

March 11th—MLACE Meeting

Mar 1: Member expense report is due in NOVA (Q2) Mar 31: 19/20 and 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q2) Mar 31: End of Q3