

## Mendocino/Lake Adult and Career Education (ML ACE) Meeting—Zoom Meeting

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### Mendocino College

1000 Hensley Creek Rd.  
Ukiah CA 95482

Zoom meeting <https://cccconfer.zoom.us/j/7372469362>

April 9, 2021 10-1pm

#### AGENDA

1. **Call to Order** Start time: (Action)
2. **Roll Call of Voting Members** (Action)
3. **Changes/ Modifications to the Agenda** (Discussion/Action)
4. **Consent** (Action)

*All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.*

- Approval of March 12<sup>th</sup>, 2021 Minutes

5. **Overview of next 6 months** (Discussion)

ML ACE will review deadlines and upcoming events for the next 6 months.

6. **Funds Requests from Consortium Members**

- A. One-time Proposal Request (One time funds remaining 3/24: \$8,064)** (Discussion/Action)

The consortium will review, discuss and approve one-time proposal requests from consortium members.

- a. Willits Unified—Comprehensive HSD credit-based curriculum--\$2955.22
- b. Ukiah Unified—Professional development for CASAS registration and non-contract days salary for 3 Staff--\$5289.90
- c. MC-ESL Sarah Walsh—ESL textbooks with online components--\$4,142.40

- B. These requests could be funded from the ML ACE admin funds:**

- a. Anderson Valley HiSET fees and Materials--\$2592
- b. Anderson Valley Burlington English-Digital License--\$504
- c. Anderson Valley Canvas Bags—Marketing--\$1279.17
- d. Anderson Valley HiSET Practice Tests--\$273.00

7. **ML ACE Administrative Assistant Position Process Discussion** (Discussion)

- a. Debra will share and discuss the process to staff of this position

8. **ML ACE Operational Principles Draft Document** (Discussion/Action)

- a. Euline will present the draft of the ML ACE operational principles jointly created by the group from previous meetings.

9. **Director's Update** (Discussion)

- a. Euline will share updates on Community Pro Suite Community Catalog
- b. Euline will share about Adult Ed to Workforce Dashboard <https://wested.box.com/v/201920AECourses>
- c. CAEP update: Employment Survey in TE; AB 1491 CAEP Carryover funds
- d. Other additional pertinent information to members and partners

10. **Member Updates—summary, updates and concerns** (Discussion)

Consortium members will share any current updates, summary and concerns regarding their programs.

- a. Anderson Valley
- b. Fort Bragg Unified
- c. Kelseyville Unified
- d. Lake County of Education



- e. Mendocino County of Education
- f. Mendocino College (Centers, HSE/HEP)
- g. Round Valley
- h. Ukiah Unified
- i. Upper Lake Unified
- j. Willits

**11. Public Comments/ Correspondents --via Zoom**

**(Discussion)**

*MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.*

**12. Adjournment First motion/Seconded/Approve:**

**Time: (Action)**

**A. Reminders:**

- i. **Meeting Date and Time:** May 14, 2021

**B: DIR workgroup (support for agency members) lead by Christy Smith**