

**Mendocino/Lake Adult and Career Education
(ML ACE) Meeting**

Zoom meeting <https://cccconfer.zoom.us/j/7372469362>

January 21, 2022 10-1:00 p.m.

Mendocino College

1000 Hensley Creek Rd.
Ukiah CA 95482
ML ACE Admin Office Rm 6650

AGENDA

- | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------------|---------------------|-------------------------|-------------------------------------------|--------------------------|
| 1. Call to Order | Start time: | (Action) | | | | |
| 2. Roll Call of Voting Members | | (Action) | | | | |
| 3. Changes/ Modifications to the Agenda | | (Discussion/Action) | | | | |
| 4. Consent | | (Action) | | | | |
| <i>All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.</i> | | | | | | |
| <ul style="list-style-type: none"> • Approval of December 10, 2021 Minutes | | | | | | |
| 5. Overview of next 6 months | | (Discussion) | | | | |
| <ul style="list-style-type: none"> • ML ACE will review deadlines and upcoming events for the next 6 months. | | | | | | |
| 6. 3-year strategic Planning: | | (Discussion) | | | | |
| <ul style="list-style-type: none"> • Christy and Euline review and facilitate | | | | | | |
| 7. One-time proposals Remaining for 21/22: \$14,000 | | (Discussion/Action) | | | | |
| <ul style="list-style-type: none"> • One time requests from consortium members and programs served by MLACE. <table border="0" style="margin-left: 20px;"> <tr> <td>a. MC-ESL textbooks</td> <td>Total Requested: \$8400</td> </tr> <tr> <td>b. Anderson Valley Adult School--Hotspots</td> <td>Total Requested: \$1,575</td> </tr> </table> | | | a. MC-ESL textbooks | Total Requested: \$8400 | b. Anderson Valley Adult School--Hotspots | Total Requested: \$1,575 |
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| 8. Member Update—concerns, issues, information sharing (if appropriate) | | (Discussion) | | | | |
| 9. Anderson Valley | | | | | | |
| 10. Fort Bragg Unified | | | | | | |
| 11. Kelseyville Unified | | | | | | |
| 12. Lake County of Education | | | | | | |
| 13. Mendocino County of Education | | | | | | |
| 14. Mendocino College (Centers, HSE/HEP) | | | | | | |
| 15. Round Valley | | | | | | |
| 16. Ukiah Unified | | | | | | |
| 17. Upper Lake Unified | | | | | | |
| 18. Willits Unified | | | | | | |
| 19. Public Comments/ Correspondents --via Zoom | | (Discussion) | | | | |
| <i>MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.</i> | | | | | | |
| Public comments received from: | | | | | | |
| A. | | | | | | |



20. Adjournment **First motion/Seconded/Approve:**

Time: (Action)

A. Reminders:

a. Meeting Date and Time: February 11 2022 at 10 am-1:00 pm

i. 3-year strategic Planning: Consortium Members Continue to work on Template Section 2

ii. 3 year strategic planning workgroup

December 2021

- December 10th** -- ML ACE Meeting
- Member Effectiveness
- Dec 1:** July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- Dec 1:** 19/20, 20/21 & 21/22 Member Expense Report Due in NOVA (Q1)
- Dec 31:** 19/20, 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q1) *
- Dec 31:** End of Q2

January 2022

- January 21***—MLACE Meeting
- One-time proposal
- Jan 31:** Student Data due in TE(Q2)
- DIR Data Review**
- 3-strategic Planning Workgroup**
- January 14**—MC in-service day
- January 18**—Start MC spring classes
*3rd Friday

February 2022

- February 11th**—MLACE Meeting
- 3-year Plan Workgroup**
- Feb 28:** Preliminary allocations for 2022-23 and 2023-24 released by this date.
- 3-Year Strategic Planning Template open in NOVA**

March 2022

- March 11th**—MLACE Meeting
- 3-strategic Planning Workgroup
- Mar 1:** Member expense report is due in NOVA (Q2).
- Mar 31:** 19/20 and 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q2) *
- Mar 31:** End of Q3

April 2022

- April 22, 2022**—ML ACE Meeting
- Apr 30:** Student Data due in TOPSPRO (Q3)
- One time proposal
 - 3-strategic Planning draft
May 2022

May 2021

- May 13 2022**— ML ACE Meeting
- May 2:** CFAD for 2022-23 due in NOVA *

June 2022

- June 10 2022**—ML ACE Meeting
- Jun 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q3)
- June 20, 2022**—3-year Strategic Plan due in NOVA
- Jun 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q3) *
- Jun 30:** End of Q4