

**Mendocino/Lake Adult and Career Education
(ML ACE) Meeting**

Mendocino College

1000 Hensley Creek Rd.

Ukiah CA 95482

Room 6610

January 10, 2020 10:00 AM to 1:00 PM

AGENDA

1. **Call to Order** (Action)
2. **Roll Call of Voting Members** (Action)
3. **Changes/ Modifications to the Agenda** (Action)
4. **Public Comments/ Correspondents** (Discussion)

The MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the ML ACE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.
5. **Consent** (Action)

All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.

 - Approval of December 13, 2019 Minutes
6. **Overview of next 6 months** (Discussion/ Action)

(ML ACE will review deadlines and upcoming events for the next 6 months)
7. **One-time proposal (Available \$18,000)** (Discussion/Action)

(The consortium will discuss and evaluate one-time proposal funding according to ML ACE criteria and guidelines)

 - Anderson Valley—Proposal for Direct Mailer Program and Postage Amount \$320.25
 - Ukiah Unified School District—Proposal For 45 New Chromebooks Amount \$11,726
8. **Business/Computer Skills Curriculum –Rebecca Bailey** (Discussion)
 - a. Rebecca will give an update on the Computer skills/Business Skills Curriculum
9. **Community Pro Suite Update- Beth Lehrer (Literacy Pro) Phone Conference**
 - a. Beth will give an update on the implementation process for Consortium to get training (Discussion)
10. **Review of Annual Reporting Form/Draft** (Discussion)

(Euline will go over a proposed Annual Reporting form and discuss with consortium)

 - a. Consortium Level Review Process and Reporting (from NOVA and TE data reporting)
 - b. Individual Member Reporting Form/Draft (Attached)
11. **Director's Update**
 - a. Euline will review Basecamp vs. Google Docs (Discussion/Action)
 - b. Review Meetings dates in July and August 2020 (Discussion/Action)
12. **Member Updates/Issues/Concerns (2019 updates)** (Discussion)
 - a. Anderson Valley
 - b. Ft. Bragg USD
 - c. Kelseyville USD
 - d. Lake COE
 - e. Mendocino COE
 - f. Mendocino College
 - g. Round Valley
 - h. Ukiah USD
 - i. Upper Lake USD
 - j. Willits USD
13. **Next Meeting Date and Time** (Action)
 - a. February 7, 2020 at 10-1 pm
 - i. 1:00-2:00 p.m. Data Workgroup (if needed)
14. **Adjourn** (Action)