



Mendocino/Lake Consortium Adult and Career Education (ML ACE) Meeting

Mendocino College

1000 Hensley Creek Rd.
Ukiah CA 95482
Room 6610

Friday August 10, 2018, 2018 9:00 AM to 12:00 PM

Attendees: Tammy Serpa, Pam Jensen, Emily Ellickson Brown, Miranda Ramos, Tami Mee, Antonio Lopez, Rhea Hollis, Penny Lauseng, Dessa West, Tim Gill, David Gengoux, Maggie VonVogt, Jeff Ritchley, Christy Pedroncelli Smith, Joe Atherton, Monica Whipple

Minutes

1. Call to Order 9:10am (Action)

2. Roll Call of Voting Members (Action)

Tammy Serpa (LCOE), Antonio Lopez (MC), Tami Mee (MCOE), Emily Ellickson Brown (RVUSD), Miranda Ramos (FBUSD), Tim Gill (KVUSD), Penny Lauseng (UUSD), Maggie Von Vogt (AVUSD), Jeff Ritchley (WUSD) not present for roll call but came in after.

3. Changes/ Modifications to the Agenda (Action)

Added Annual Plan review, item #12

Reversed order of #6 and #7

Motion to approve the changes to the agenda made by Penny Lauseng/Tim Gill - Approved

4. Public Comments/ Correspondents (Discussion)

The MLACE welcomes public input. This agenda item is limited to matters that are under the jurisdiction of the MLCAE and are not listed elsewhere on this agenda. Comments are limited to three minutes per person, and 10 minutes per topic. Action on these matters is not allowed.

5. Consent (Action)

All consent items are acted upon by a single vote with no discussion, unless pulled from Consent and placed on the agenda as a regular item.

- Approval of July 16, 2018 Minutes

Motion to approve minutes from July 16, 2018 meeting made by Miranda Ramos/Tami Mee - Approved

6. Construction Pathway update (Action/Discussion)

(Eric Crawford will present progress to date on the Construction Pathway mapping)

Eric shared a ppt along with a hand out of information. A map of the information he has collected was shared and this map will be sent out to all MLACE members so that any input or changes can be made. Adding a legend to the document was noted as being a helpful tool to add.

7. Overview of next 6 months (Action/Discussion)

(ML ACE will review deadlines and upcoming events for the next 6 months)

Christy went over the next deadlines and handed out a print out from the AEBG portal of all deadlines dates. Christy went over the annual plan on NOVA for all members to read and agree upon before it is set out to all voting members for approval.

8. 21st Century Soft Skills Boot Camp Pilot report out (Action/Discussion)

(Kristen Lawson & Heidi White will share out regarding the summer pilot class)

Kristen Lawson and Heidi White were not able to attend the meeting. Christy spoke on the hand out that was attached to the agenda. The question was brought up if MLACE would like to sustain this Boot Camp style class or if we would like to discuss other areas where the basic skills could be taught. MLACE would like to focus on embedding basic skills in high school diploma programs.

9. Summit Plan (Discussion)

(Select facilitators for the Summit break out groups, Healthcare, Construction/Trades, Business and finalize the Draft Plan)

Christy re-capped the information that was discussed at the July meeting. Facilitators were chosen for each of the break out groups. Medical – Christy and Tammy, Business – Miranda, Construction – Eric. Judy, Christy and Rhea will also be working with the summit planning group.



10. LCOE one-time proposal

(Discussion)

(LCOE has withdrawn their one-time proposal for Teach Lake County)

Tammy let the consortium know that LCOE has withdrawn their proposal and will be funding the teaching program through another source.

11. Budget Update

(Action/Discussion)

(Final COLA allocation for 18-19 review and approve)

Christy went over the final allocation for the year 18-19 from the state. The state issued \$3094 more than what was originally budgeted for. Joe and Christy proposed to the members that this additional money be placed in the one-time funds.

Motion to place the \$3094 into the one-time funds made by Miranda Ramos/Penny Lauseng - Approved

12. Annual Plan 18-19

(Action/Discussion)

(Review and approve 18-19 annual plan)

NOVA was opened up for everyone to go over the annual plan that Christy had typed up. Recommendations and additions were made and Christy will also be sending out the document to anyone that would be interested in reading once approved. All voting members were made aware of the deadline to submit into NOVA.

13. Member Updates

(Discussion)

(Members will share pertinent information about agency level programs/events/meetings that affect adult education.)

LCOE: CNA program is up. MA program still has open space

AVUSD: New classes, Basic Computer and In Home Worker. Doing a lot of outreach.

MC: Job Fair today at the coast. CV Pomo Pathways had great results

Rhea: Medical Pathway on the coast will be the last Tuesday of Sept or Nov.

MCOE: DA start Dec. 20 and the class is full, MA class has a new instructor with a full class and will start Aug. 23rd. They are currently recruiting for a phlebotomy instructor and applications will be open in Nov.

WUSD: 10 graduates or more last year

UVAH: Many students have received jobs. Realized procedures need to be put in place regarding fire and smoke to keep students safe.

RVUSD: School will be starting soon. A lot of outreach has been going on. Rhea was able to meet with many students. Emily will be having a booth at the Black Berry Festival.

UAS: Dessa is the new student success coordinator. Cyber high to GED classroom was added. Classes will be starting soon. Summer school had 5 graduates. CASAS testings are being done and receiving good results. Dessa has been working with DOR. Christy added that the LVN program will be delayed because of the fires in LC. There are now 5 new instructors that will teach the LVN class as a team.

FBUSD: CNA class has 4 students registered. Outreach at the Farmers Market. Rhea will be out to meet with students as soon as the scheduling is situated. School will be starting soon. HiSET Prep class will be a late start.

KVUSD: School will start Sept. 4, 2018. The school district has been open as an evacuation center. K-12 Independent study home school has been increasing and funneling into the adult education programs. KVUSD and MC have monthly meetings regarding dual enrollment and plan to set up pathways for adult education students into MC.

UUSD: Middle College will be starting soon here at MC. This is the first year and the students will all be sophomores. These students will be taking college classes as well as high school classes.

ML ACE: Marketing allotment will be the same as last year and if anybody would like to have more discussion on the marketing please let Christy know so that she can put it on the agenda for next meeting.

14. Next Meeting Date and Time

- a. September 14, 2018 from 9-12pm
 - i. 8am MPA meeting
 - ii. 12:15 -1:15pm Budget Meeting

15. Adjourn 11:35

(Action)